

A MEETING of the AUDIT AND RISK will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS on TUESDAY, 30 JUNE 2015 at 10.15 am

J. J. WILKINSON,  
Clerk to the Council,

23 June 2015

| <b>BUSINESS</b> |   |         |
|-----------------|---|---------|
| 1.              | <b>Apologies for Absence.</b>   |         |
| 2.              | <b>Order of Business.</b>   |         |
| 3.              | <b>Declaration of Interest.</b>   |         |
| 4.              | <b>Minute.</b> (Pages 1 - 10)<br><br>Minute of Meeting of the Audit & Risk Committee held on 11 May 2015 to be approved and signed by the Chairman. (Copy attached.)  | 4 mins  |
| 5.              | <b>Housing Development and Building Programme.</b><br><br>Presentation by Group Manager Housing Strategy & Services on progress with the National Housing Trust (NHT) initiative.   | 15 mins |
| 6.              | <b>Corporate Risk Register.</b><br><br>Consider update by members of Corporate Management Team to provide information on the Corporate Risk Register and how risk management (including the use of Covalent) is embedded within directorates/services.  | 15 mins |
| 7.              | <b>Counter Fraud Management Review, Revised Counter Fraud Policy Statement and Strategy.</b> (Pages 11 - 22)<br><br>Consider a report by Chief Officer Audit & Risk on the outcomes of the Counter Fraud Management Review, including the recommendations for improvement to refine the counter fraud management arrangements at the Council to ensure their ongoing effectiveness, and the revised Corporate Counter Fraud Policy and Strategy. (Copies attached.) | 15 mins |
| 8.              | <b>Audit Committee Annual Report 2014/15 and annual Self Evaluation.</b> (Pages 23 - 38)<br><br>Consider the Audit Committee Annual Report 2014/15 on their work for the year in fulfilling their remit based on their annual self-assessment. (Copy attached.)   | 10 mins |

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| 9.  | <p><b>Scottish Borders Council Draft Reports and Accounts 2014/15.</b></p> <p>Consider various draft annual reports and accounts by Chief Financial Officer prior to their submission to the External Auditors:</p> <p>(a) Scottish Borders Council;</p> <p>(b) SBC Common Good Funds;</p> <p>(c) SBC Charitable Trusts:<br/> (i) SBC Welfare Trusts;<br/> (ii) SBC Education Trust;<br/> (iii) SBC Community Enhancement Trust;<br/> (iv) Thomas Howden Wildlife Trust;<br/> (v) Ormiston Institution;<br/> (vi) SBC Charity Funds.</p> <p>(d) Bridge Homes LLP.<br/> (Copies to follow)</p> | 30 mins |
| 10. | <p><b>Scottish Borders Council Pension Fund Draft Annual Report and Accounts 2014/15.</b></p> <p>Consider draft annual report and accounts of the Scottish Borders Council Pension Fund by Chief Financial Officer prior to their submission to the External Auditors. (Copies to follow.)</p>  | 10 mins |
| 11. | <p><b>Any Other Items Previously Circulated.</b></p>  |         |
| 12. | <p><b>Any Other Items which the Chairman Decides are Urgent.</b></p>  |         |

**NOTES**

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

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**Membership of Committee:-** Councillors M Ballantyne (Chair), W Archibald, J Campbell, A J Nicol, S Scott and B White (Vice-Chairman) and Mr D Gwyther.

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